

S E C R E T

DETACHMENT H

17 August 1966

STANDARD OPERATING PROCEDURE

H-10-16

UTILIZATION OF BASE PROPERTY PASSES

- I. PURPOSE: To establish procedures concerning the issuance and utilization of base property passes.
- II. SCOPE: The provisions of this SOP apply to all personnel.
- III. RESPONSIBILITY: The Director of Materiel and the Chief of Security are responsible for insuring adherence to the provisions of this SOP.
- IV. DEFINITION:

25X1A

- A. [REDACTED] Base regulations require all personnel leaving the base with property in their possession to present a property pass to the guard at the exit gates. However, personnel of this Detachment are exempt from this regulation when they are in Detachment sedans, station wagons and buses. Property transported in other Detachment vehicles will require a property pass.

V. PROCEDURES:

25X1C

- A. When personnel transport property in vehicles other than Detachment sedans, station wagons, and buses, they must have a property pass.
- B. The Chief of Logistics will issue property passes to Supply personnel and [REDACTED] drivers. The Chief of Security will issue passes to all other personnel.

25X1C

- C. [REDACTED]

- D. Property passes can always be obtained at any hour from the Security Assistant on duty.

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25X1A



Detachment Commander

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